

Photo, Video & Audio Consent Form

Permission to use student photos, videos, and recordings - covers both previously captured material and future captures

1. ABOUT THIS FORM

Siran Music Academy (the "Academy") is a private music studio operated by Siranoush Akhgarandouz in North Vancouver, BC. As part of teaching and celebrating student progress, we sometimes take photos, record videos, and capture audio of students during lessons, recitals, festivals, exams, and other Academy activities. Some of this material has been captured over the past several years and is stored in our archive without formal written consent. We are asking now for your clear, informed permission so we can use this material appropriately, in compliance with British Columbia's Personal Information Protection Act (PIPA).

This form asks for your consent for both (a) material we have already collected and (b) material we may collect in the future while the student is enrolled. You can say yes to some things and no to others, and you can change your mind later. Refusing or withdrawing consent will not affect lesson quality, performance opportunities, or exam registration.

STUDENT INFORMATION

Student full name

Date of birth

Program / instrument

Lesson day & time

PARENT OR LEGAL GUARDIAN (required for students under 19)

Parent or guardian full name

Relationship to student

Phone number

Email address

2. CONSENT FOR MATERIAL ALREADY CAPTURED (RETROACTIVE)

YES, I consent (please tick to opt in - this box is intentionally not pre-selected)

I give the Academy permission to keep, use, and publish any and all photos, videos, and audio recordings of the student already captured by the Academy prior to the date of this consent, regardless of when captured. This includes material from private lessons, group classes, in-studio practice, recitals, festivals, examinations, performances, masterclasses, workshops, and any other Academy-organized activity, whether captured by Siranoush Akhgarandouz, an Academy representative, or submitted to the Academy by a parent or third party. The Academy will only use this material on the publication channels I select in section 4 below.

I understand I do not have to consent to retroactive use. If I do not tick the box above, the Academy will not publish or further share this previously-captured material, and will withdraw it from active publication on its own channels on my request.

3. CONSENT FOR FUTURE CAPTURES (DURING ENROLMENT)

YES, I consent (please tick to opt in - this box is intentionally not pre-selected)

I give the Academy permission to photograph, video record, and audio record the student during Academy-related activities for the duration of enrolment, and to use that material for the purposes and on the channels I have selected in

section 4 below. This consent continues until I withdraw it in writing, the student is no longer enrolled, or this form is replaced by a more recent consent form.

4. WHERE THE ACADEMY MAY PUBLISH THE MATERIAL

Tick each channel you agree to. Leave unchecked any channel where you do not want the student's image, voice, or name to appear. Your selections apply to both previously-captured and future material.

Academy-owned channels

- **Academy website (siranmusic.com)** - galleries, recital pages, blog posts
- **Instagram - Academy account** - @siran_music_academy
- **Instagram - Siranoush's professional account** - @siranoush_akhgarandouz85
- **Facebook** - Academy page
- **LinkedIn** - Siranoush's professional profile
- **Threads** - @siran_music_academy
- **YouTube channel** - @siranoushakhgarandouz
- **Telegram channel** - t.me/siranoush_akhgarandouz
- **TikTok** - current and future Academy accounts
- **WhatsApp Status** - Academy contact line
- **Printed brochures** - distributed by the Academy
- **Printed recital programs and event handouts**

Performance and educational use

- **Examination submissions** - audio or video sent to RCM or ABRSM as part of the exam record
- **Competition submissions** - North Shore Music Festival, BCRMTA events, CFMTA events

Press and third-party publications (irrevocable once published)

- **Local press** - for example North Shore News
- **RCM publications** - honor roll, teacher profiles, similar
- **BCRMTA publications** - newsletters, member features
- **CFMTA publications** - newsletters and similar

NAMING - please tick ONE

- **Full first and last name** - highest recognition value
- **First name and last initial only** - for example, "Atrisa B."
- **First name only**
- **Do not name the student** - image or audio only, no name

■ **I acknowledge:** once material is published on social media or shared with press, other users may reshare, screenshot, repost, or save copies. The Academy cannot guarantee removal of material once reshared or saved by third parties. By ticking the boxes above I accept this risk.

5. YOUR RIGHT TO WITHDRAW CONSENT

You may withdraw this consent, in whole or in part, at any time and for any reason. Send a written notice (email is acceptable) to siranoush.akhgarandouz@gmail.com with the subject line "Consent Withdrawal". Identify the student and, if you wish, the specific material or channels you are withdrawing consent for.

Once we receive your withdrawal we will: (a) remove the affected material from the Academy's own controlled channels within 30 days; (b) stop using the material for any new purpose; (c) retain a copy of your withdrawal request and update our consent records. Withdrawing consent does not affect any use of the material that occurred before we received your request.

Important limitation. Once material has been published online or shared with third parties (press, examiners, competition organizers, the public who may have downloaded or reshared it), the Academy cannot guarantee removal from those third-party locations. We will make reasonable efforts to contact third parties we directly provided material to and request removal.

6. CONSENT FOR STUDENTS UNDER 19 (BC AGE OF MAJORITY)

For students under 19, a parent or legal guardian must sign this form on the student's behalf. **Mature minor recognition:** if the student is 12 or older and is capable of understanding what they are agreeing to, we ask the student to also sign, alongside (not in place of) the parent or guardian. When the student turns 19 during enrolment, we will ask the new adult student to sign a fresh consent form in their own name.

7. HOW LONG WE KEEP THE MATERIAL

The Academy maintains a private archive indefinitely unless you request deletion. Archived files are stored on password-protected devices and cloud accounts. If you withdraw publication consent, the material moves to a "do not publish" state but may remain in the private archive; you can request full deletion of the originals at any time. You also have the right under PIPA section 23 to ask what personal information the Academy holds about the student, and under section 24 to ask us to correct factual errors.

8. HOW OFTEN WE WILL REFRESH THIS CONSENT

We will ask you to review and re-sign this consent form every 3 years while the student remains enrolled, when the student turns 19, and any time the Academy adds a significant new publication channel. You may also update your selections at any time on your own request.

9. YOUR PRIVACY RIGHTS UNDER BC PIPA

Organization: Siran Music Academy, operated by Siranoush Akhgarandouz, North Vancouver, BC. **Privacy Officer (PIPA s.4):** Siranoush Akhgarandouz, siranoush.akhgarandouz@gmail.com.

Purposes of collection, use, and disclosure: marketing and promotion of the Academy's services; sharing student achievements with the public and the music education community; educational use including submission of recordings to examination and competition bodies; building a historical archive; internal teaching review.

Complaint: if you believe the Academy has handled the student's personal information in a way that does not comply with PIPA, contact the Privacy Officer first. If you remain unsatisfied, you may file a complaint with the Office of the Information and Privacy Commissioner for BC (OIPC), oipc.bc.ca, 1-800-663-7867, PO Box 9038 Stn. Prov. Govt., Victoria BC V8W 9A4.

Cross-border storage: some of the Academy's cloud and social media platforms (Google, Meta/Instagram/Facebook, YouTube, LinkedIn, TikTok, Telegram, WhatsApp) store data outside Canada and may be subject to the laws of those jurisdictions. By consenting to those channels above, you acknowledge this.

10. DECLARATION AND SIGNATURE

By signing below I declare that: (1) I am the student (18+) or the parent or legal guardian of the named student with authority to consent on their behalf; (2) I have read and understood this form including the limitations on withdrawing consent for material already shared; (3) my consent is freely given and I understand I do not have to consent in order for the student to receive lessons.

Signer's signature (student 18+ or parent / guardian)

Date (YYYY-MM-DD)

Signer's printed name

Relationship: self / parent / guardian

Student's signature (required if 12+ and capable)

Date (YYYY-MM-DD)